

Fountain Valley Ranch Filing 6 & 3b
Homeowners Association
PO Box 31034
Colorado Springs, CO 80911-1034
"Written Policy for ACC Form Acceptance"
(719)464-6710
fountainvalleyhoa@gmail.com
In most cases:

1. All members of the ACC (Architectural Control Committee) review the submitted form.
 - A. ACC members may ask for additional clarification: i.e., drawings, blueprints, county building permits (structures larger than 10 ft X 12 ft), information regarding easement restrictions and underground utilities, roofing, paint/stain color samples (earth tones of brown, beige, blue or other compatible colors only), fence or ground cover materials, or any other such items used in building exterior applications.
 - B. If an ACC form is submitted for an atypical structure (not common in this neighborhood) neighbors on all sides will be asked for their approval in writing (a variance)
 - C. Contractor's name and license are advised, but not necessary. This matter is at the individual homeowner's discretion.
 - D. ACC Members may ask to tour the site for additional clarification if warranted.

2. The Board of Directors reviews the submitted form at the next monthly board meeting, or meets at their convenience to facilitate a homeowner's time frame as warranted in individual cases.

3. Two signatures are required on all ACC forms.
 - A. One signature from an ACC committee member.

B. One signature from either the HOA standing President or the HOA standing Vice-President.

4. Copies of the signed original or copies of a signed modified ACC form will be returned to the property owner within 30 days of receipt.
5. Should a plan or design be determined (by the homeowner or their contractor) to need modification and construction has begun, work must be stopped and a new ACC form must be submitted for review and the process begun as is stated in steps 1,2,3, and 4 (above).
6. The original ACC form is kept on file in the HOA Property Manager's office.
 - A. Copies of the original ACC forms are available to a realtor or title company in regards to the sale of the property at any future date.

Revisions made to clarify acceptable submissions and existing policy.
Reviewed and clarification enacted by the Board of Directors at meeting February 13, 2019.