

Fountain Valley Ranch Filing 6 & 3b
Homeowners Association
PO Box 31034
Colorado Springs, CO 80911

"Written Policy Governing Confidentiality Between Homeowners and Standing Board of Directors, as well as Confidentiality Between Homeowners and the Property manager(s) in Requests for the Dissemination of Information"

A. Regular Monthly Board Meetings: 1. Open to all Homeowners

B. Minutes of Regular Monthly Board Meetings: 1. Accessible to all Homeowners via attendance at regular monthly Board Meetings and upon Website Publication

C. Expenditure of Homeowners Association Funds derived from Annual Fees:

1. Regular Monthly Board Meetings Treasurer's report accessible via Website and agenda obtained by attendees of Monthly Board Meetings
2. April, August, December Newsletters
3. Budget review at Annual HOA Meeting

D. ACC Forms Submitted and on File in the Property Manager's Office:

1. ACC forms submitted and on file may be accessed by:
 - a. Current Property Manager(s)
 - b. Current Board members
 - c. Current Architectural Control Committee Members
 - d. Any Homeowner(s) who submits a signed "Written Request Form" (see pg. 2 of this document) which has been verified and accepted by the standing Board of Directors (Two signatures of standing Board Members are required)

E. Written, Electronic, Telephone Correspondence:

1. Between Homeowners and Property Manager(s)
2. Between Homeowners and Board of Directors
 - a. Accessible via attendance of regular monthly Board Meetings and subsequent Website Publication of Minutes of Regular Board Meetings
 - b. April, August, December Newsletters
 - c. Annual Homeowners Association Meeting
 - d. Posted advisement (website and 1st Class Mail) of any Special Meeting

.F; Request(s) regarding any Legal Issue pertaining to the standing Board of Directors and any Homeowner(s)

1. Information may be disseminated upon standing Board of Directors approval of a verified, signed, Written Request Form (see pg. 2 of this document)
2. Two (2) signatures by standing Board of Directors are required

Formal Request of HOA Information

\$20.00 Research Fee

Your Name _____

Street Address _____

City, State, Zip Code _____

HOA dues paid to date _____

Yes/no

Date _____

Fountain Valley Ranch Filing 6 & 3b Home Owners Association

P.O. Box 31034

Colorado Springs, CO 80931

Dear HOA Board:

I request that you provide me with *documents containing information regarding the following topic:*

Additional Information that I would like included (*Be as specific as possible*)

The following statement describes why I need this information? _____

This request would be of benefit to public understanding for the following reasons:

1. _____ 3. _____

2. _____ 4. _____

All good faith reasons will be reviewed by the Homeowners Association Board. There is a right of refusal in circumstances of legal confidentiality, unethical, or unsubstantiated reasons for the request. I understand that all final decisions will be determined by the HOA board. ***I agree to pay all mediation costs if I decide to dispute the denial.***

Thank you for considering my request.

Sincerely,
